

**CITY OF LEBANON**  
**PLANNING & ZONING ADMINISTRATION DEPARTMENT**  
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[www.cityoflebanon.org/cityplanning](http://www.cityoflebanon.org/cityplanning)

**INSPECTION CHECKLIST**  
**RESIDENTIAL**  
**ORDER OF INSPECTIONS**

**A 24-HOUR NOTICE IS REQUIRED FOR SCHEDULING INSPECTIONS**

FOOTING- To be inspected before concrete is poured

1. Trench bottom level
2. Trench bottom firm
3. Trench width and depth of footing
4. Depth of footing below finish grade
5. Check survey for lot layout
6. Elevation of building floor in relation to adjoining lots and drainage ways
7. Reinforcing installed with proper clearance

FOUNDATION- To be inspected after block is laid and before it is backfilled

1. Required 1 sq. ft. vent per 150 sq. ft. under floor area.

UNDERSLAB- To be inspected before concrete is poured and prior to backfilling

1. Proper material for plumbing
2. Proper material for HVAC
3. Plumbing and HVAC piping supported proper
4. Slab insulated proper

ROUGH IN- To be inspected before insulation is installed

A. FRAMING ROUGH-IN

1. Proper material stamps for all lumber, decking etc.
2. Manufactured trusses, properly stamped
3. Span of all joist
4. Span of all rafters
5. Metal plates protecting plumbing & electrical wiring
6. Fire Stopping
7. Joists & girder overlap 3" minimum
8. Emergency egress openings in sleeping areas
9. Notching & drilling of all framing
10. Framing properly braced
11. Draft walls installed
12. Firewalls installed

B. PLUMBING ROUGH-IN

1. Proper material for venting water, waste lines
2. Proper venting of all fixtures
3. Clean out at proper location
4. Traps at all required fixtures
5. Drainage system supported properly

C. ELECTRICAL ROUGH-IN

1. Junction boxes installed properly
2. Bathroom exhaust fan connected to exterior
3. Wiring in conduit

D. MECHANICAL ROUGH-IN

1. Appliance clearance from combustible material
2. Appliance access
3. Proper amount of combustion air
4. Vent termination
5. Ducts supported proper
6. Duct joints and seams

**ALL ROUGH-INS TO BE INSPECTED AT THE SAME TIME BEFORE INSULATION IS INSTALLED.**

Insulation needs to be in place before drywall is installed.

FINAL - To be inspected after the project is completed

1. Site grading complete
2. Sidewalk and driveway installed
3. Addresses displayed on residents
4. Lighting fixtures wired in and completed
5. Covers installed on all outlets and switches
6. Access to crawl space 18" by 24"
7. Crawl space vented proper
8. Crawl space cleaned of all debris
9. Electrical grounded proper
10. Attic ventilated proper
11. Gas appliance shut off valves
12. Comfort cooling condensate drain installed proper
13. Hot water relief piping installed

**THE STRUCTURE SHALL NOT BE OCCUPIED UNTIL ALL INSPECTIONS ARE FINALED AND THE CERTIFICATE OF OCCUPANCY IS ISSUED.**