

2008
CITY OF LEBANON

APPLICATION FOR **REZONE** OF PROPERTY AND AMENDMENT TO THE ZONING ORDINANCE

Project Address/ Location _____
(attach legal description)

Parcel ID No. _____ Area (_____ acres _____ lots)

Existing Zoning _____ Current Zoning _____

Township _____ Subdivision and Lot # _____

Existing land use _____ Proposed land use _____

Name of Applicant/ Contact Person _____

Phone _____ Fax _____ Email _____

Address _____

Name of Property Owner _____

Phone _____ Fax _____ Email _____

Address _____

Application Fee

Procedures

1. The applicant shall first schedule a meeting with staff to discuss the proposed zoning classification in relationship to the Lebanon Comprehensive Plan prior to filing.
2. The applicant shall confer with Lebanon Utilities regarding sewer and utility availability.
3. Applicant shall submit an application, conceptual site plan and pay filing fees at least four (4) weeks prior to being placed on Lebanon Plan Commission agenda.
4. Prior to Plan Commission
 - a. Planning staff will review the conceptual site plan and prepare comments recommending approval or requesting revisions.
 - b. The Plan supporting documentation shall be available at the time of notice for the public hearing is published.
5. The Plan Commission meets the 3rd Monday of each month.

2008 Plan Commission Meetings 7:00 p.m.

January 22, Tuesday

July 21, Monday

February 19, Tuesday

August 18, Monday

March 17, Monday

September 15, Monday

April 21, Monday

October 20, Monday

May 19, Monday

June 16, Monday

November 17, Monday

December 15, Monday

6. Applicant shall prepare legal notices for property owner notification within a 300-foot radius and shall notify the

newspaper and advice staff

- a. Applicant shall obtain list of all property owners with a 300 foot radius of the subject property and notice all the property owners at least 25 days prior to the public hearing.
- b. Applicant shall submit notice to a newspaper of general circulation in the City of Lebanon for publication at least 10 days prior to the public hearing.
- c. Petitioner shall prepare packets for the Plan Commission to be submitted no later than (7) seven days prior to the meeting.

7. Plan Commission will hold a public hearing and gather information from the public. Applicant may represent

his/herself or employee an attorney, engineer, architect or planner for this purpose. Within 10 business days, the

Plan Commission shall refer the proposed to the Common Council.

8. The Common Council shall vote on the proposal within 90 days. The Common Council shall notice the requested

petitioner per IC 5-14-1-5-5.

9. If the Common Council adopts the proposal, it takes effect as other ordinances. If the proposal is denied, it is

defeated. If the Common Council fails to act after 90 days, the Ordinance takes effect.

10. With an unfavorable or no recommendation, the Common Council may adopt or reject. The Common Council fails to

act, the proposal is defeated.

11. The proposal may not be reconsidered for a period not less than (1) one year.